



TTRA Europe 2020
Innsbruck, Austria
Smart Destinations – Smarter Tourists

Conference website: <http://ttraeuropeconferences.com/>

Registration, details and confirmations: <https://www.conftool.com/ttraeurope2020/>

Preliminary conference schedule: <https://www.conftool.com/ttraeurope2020/sessions.php>

We are looking forward to your participation on site. Due to the COVID-19 situation, we would like to draw your attention to the current regulations.

Before the conference

Please read the document carefully. *Please print and sign the document at the end and bring it with you when entering the conference site.*

At the conference

Please follow the hygiene recommendations for event visitors.

Basic hygiene recommendations for event visitors (COVID19)

Information for entering the facility

Basically, the existing protective measures of the University of Innsbruck (personal, organizational and technical) regarding safety and health are to be fulfilled and implemented (e.g. safety precautions and hygiene regulations etc.)!

Due to the special circumstances, the following additional rules have to be followed in the facilities of the University of Innsbruck:

1. **Avoidance of congestion** when arriving and compliance with the **distance specifications**:
The facilities of the university are not open to the public until further notice. Only persons with access authorization (chip, key or conference badge) can enter. Therefore, you will be picked up by someone from the organizational unit at the main entrance. Considering the number of people and the organizational possibilities, please make sure that the **distance specifications** are kept in the entrance area and that congestion is avoided.
2. **Masks** are compulsory when entering or leaving the building. If a distance of at least 1.5m cannot be maintained, it is necessary to wear masks within the rooms too.
Putting on and taking off of masks: hand hygiene; place the fastening straps over the ears or head without touching the mask; adjust the nose clip by pressing it against the bridge of the nose; only touch and take off the mask at the straps, hand hygiene after taking off the mask.
3. **Traffic areas**: You are only allowed to stay in the area of the event/meeting/examination/etc. while keeping the safety distance of **1.5 m** (in case of personal contact). After the end you have to leave the university facilities as soon as possible.

4. Use **elevators** only individually or use large elevators in pairs (obligatory use of masks), if possible use the stairways.
5. **Sensible contact** to general surfaces (e.g. elevator panels, railings, door handles)
6. Implementation of **hand hygiene**: wash hands regularly with soap for at least 20 to 30 seconds; use hand protection if necessary
7. Avoid **hand contact** (shaking hands or hugging)
8. **Do not touch** eyes, nose and mouth
9. Maintain **respiratory hygiene** (cough and sneeze in the crook of your arm or in disposable handkerchiefs, which must be disposed immediately after use)
10. Facilities need to be **ventilated** regularly

Symptoms of a COVID 19 Disease

If there are symptoms of a COVID 19 illness, work must be stopped immediately and the person or persons who have had contact with the sick person must be sent home immediately.



It must be clarified whether the person with symptoms of a COVID 19 illness is able to make the way home self-sufficiently.

The premises and the sanitary facilities in the immediate vicinity where the sick person was staying must be cleaned and disinfected.

It must be ensured that the person or the cleaning personnel who carries out the cleaning and disinfection is equipped with effective protective equipment (protective goggles, protective mask, long-sleeved work clothes, protective gloves, closed shoes).

The official regulations regarding the locking and closing of certain rooms must be observed!

Reporting requirements

COVID 19 ill persons and/or persons with a suspicion on a COVID 19 or participants testing positive within 15 days are requested to inform the conference organizers (ttraeurope2020@uibk.ac.at), the COVID 19 task force at the University of Innsbruck (corona@uibk.ac.at, DW 2007) and the medical service (arbeitsmedizin@uibk.ac.at, DW 21006) immediately when testing positive.

Procedure for COVID 19 disease for suspected disease

Basic information can be found here:

<https://www.tirol.gv.at/gesundheit-vorsorge/infekt/coronavirus-covid-19-informationen/>

If there are reasons for suspicion, the person concerned must call the 1450 hotline and wait for the information from the health authorities so that further action can be coordinated.

With my signature I confirm that I have read and understood the contents of the COVID 19 instruction, and that I have read the necessary documents.

Name (in block letters)	First name	m	f	Signature
		<input type="checkbox"/>	<input type="checkbox"/>	
Street/No.				
ZIP CODE/ Place				
Phone number				
Entry time (date / time)				
Exit time (date / time)				

Data protection notice: Information according to Art.13 of the EU Data Protection Basic Regulation (DSGVO) regarding the collection of contact data for the containment of infections
Responsible person:

University of Innsbruck, Strategic Management, Marketing and Tourism
 SME and Tourism
 Chair: Univ.-Prof. Dr. Mike Peters

Purpose and legal basis of the processing

The data collection is carried out for the purpose of tracing chains of infection in connection with COVID-19. The legal basis of the processing is Art. 6 DSGVO (EU Data Protection Basic Regulation) for the protection of vital interests. The data will not be used for other purposes.

Data recipient

The data will only be transferred to the public health department if the responsible authority requests information. Otherwise a transfer is not necessary.

Storage duration

The data will be kept by the organizer for a period of 3 months after the last contact and then data will be destroyed.

Your rights concerned

Every data subject has the right of access in accordance with Art. 15 DSGVO, the right of rectification in accordance with Art. 16 DSGVO, the right of deletion in accordance with Art. 17 DSGVO and the right to restrict processing in accordance with Art. 18 DSGVO. In the case of the right of information and the right of deletion, the restrictions pursuant to Art. 2 § 45 DSGG (Data Protection Act) apply. Furthermore, there is a right of appeal to the data protection supervisory authority (Art. 77 DSGVO)

Obligation to provide the data

Unfortunately, we cannot allow access to our facilities without providing your contact details.