



CANCELLATION and REFUND POLICY: Registration cancellations received prior to May 10, 2019, may be eligible to receive a refund less a \$75 service fee. There are no refunds for cancellations made May 10, 2019, or after. Refunds will not be available for registrants who do not attend and are considered a "no-show".

Cancellations will be accepted via phone (248-708-8872), fax (248-814-7150) or e-mail info@ttra.com, and must be received by the stated cancellation deadline. All refund requests must be made by the attendee, paying organization, or credit card holder. If a credit card was used for payment, refunds will be credited back to the original credit card used. If payment was made by cash or check, refunds will be made by check to the member or paying organization. If a refund is necessary by wire transfer, all applicable fees will be charged to the canceling party.

Substitutions will be allowed at TTRA's discretion and approval prior to cancellation deadline. However, please note that when substituting a member registration, the individual must also be a member or they will be billed the difference between the member and non-member rate.

These above policies apply to all TTRA events unless otherwise noted in the corresponding event materials.